Unit 9 – Project Management learning Aims B and C Scenario

You are working for a small to medium sized company, East Berkshire IT Solutions (EBITS).

Originally, the company had 5 employees and only had a small number of clients. The company has started to get bigger, take on more employees and more clients.

The number of hours that employees worked on a particular project was calculated by a paper based 'slip' system that each employee filled out at the end of a day and handed to the Office Administrator.

EBITS has not identified that they need some software that will allow them to work out how many hours an employee will spend on a particular project, so that they can charge the clients accurately for the time spent. The software needs to do the following:

- Project managers need to be able to assign tasks to an employee.
- The managers need to estimate how long each task takes.
- The tasks need to belong to a specific client.
- The employee needs to accurately report how long each day they spent on a task.
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You have been assigned as Project Manager.

EBITS has the following resources available:

- Andy – systems architect
- Martyn – senior database developer
- Wayhu – senior developer
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The company does not have a lot of money to spend, but they need to make sure their clients are being invoiced correctly and that they are not doing work for free.

You have been allocated

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